

VILLAGE BOARD OF CLEVELAND, WISCONSIN  
MONTHLY MEETING

TUESDAY, MARCH 17, 2026

MINUTES

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL/AGENDA APPROVAL.** Village President Jarrod Jackett called the meeting to order and led the Pledge of Allegiance at 6:00pm on Tuesday, March 17, 2026, at the Cleveland Village Hall, 1150 W Washington Ave, Cleveland, Wisconsin.

Board Present: Jarrod Jackett, President  
Rob Burkhard  
Jon Hoffman  
Jake Holzwart  
Becky Paasch  
Tom Warosh

Board Absent: John Ader (excused)

Staff Present: Eric Fisher, Chief of Police  
Stacy Grunwald, Director of Village Services

Motion Warosh/Burkhard to approve the agenda as posted; carried without negative vote.

- II. CITIZEN INPUT AND COMMUNICATIONS.** President Jackett reported receiving a phone call last week from resident Matt Boor requesting local projects that could be considered for Federal funding. He and Director Grunwald met with him and provided plans and pricing for the water quality project and boat launch. Both were submitted for funding at the suggestion of Congressman Grothman's office.

*Sandy Brost, 1040 Elm St.* Read a statement to the Village Board addressing property maintenance at the corner of Hazel and E Madison Ave and on Elm St.; publication in Valders Journal of names and fines for property maintenance violations; smell of gas from storm sewer when walking on Hazel St; and suggestion to raise fines for violations. Chief Fisher and President Jackett responded to her comments. President Jackett indicated Director of Public Works Chris Jost looked into the cause of the gas odor previously, so he would contact him regarding the issue for more information.

- III. FEBRUARY 17, 2026, MINUTES.** Motion Warosh/Burkhard to approve the minutes of the February 17, 2026, meeting; carried without negative vote.

- IV. PETITION FOR REZONING: Gage Mitchell, Lots 20 and 21, Parkview Subdivision**

**A. PETITION REVIEW AND PLAN COMMISSION RECOMMENDATION.** President Jackett reported Plan Commission recommended approval. The Board had no questions.

**B. PUBLIC HEARING.** President Jackett read the notice of public hearing and opened the floor; there were no comments reported. President Jackett opened the public hearing and requested citizen comments; there were none from those present and closed the floor. He read the email from resident Larry Perronne indicating his only concern was that the properties would not be used for short-term rentals; this type of use would be subject to the short-term housing licensing ordinance.

**C. DISCUSSION/ACTION ON PETITION.** Motion Warosh/Burkhard to accept the petition. The Board reviewed the Plan Commission's findings listed in the Staff Report. Motion Warosh/Burkhard to accept the petition as presented, including an amendment to the Plan Commission's findings and its proposed condition for approval. President Jackett clarified the motion was to adopt the findings of the Plan Commission as amended and approve the petition filed by Gage Mitchell to zone Lots 20 and 21, Park View Subdivision, as R-2 *Single- and Two-Family Residential District* to allow a single-family or two-family residential structure on each lot, with the condition the R-2 zoning designation shall become effective the day after Mitchell Contracting LLC becomes the legal owner of Lot 20 and Lot 21, Park View Subdivision. Motion carried without negative vote.

- V. MONTHLY VOUCHER REPORT.** Finance and Budget Committee recommended approval. Director Grunwald answered Village Board questions. Trustee Paasch noted it was difficult to cross-check the packet report against the report she reviewed with the invoices since they weren't the same. Trustee Warosh asked if the Village's phone and Internet services could be bundled through one provider to save money and time. Trustee Burkhard noted Starlink might be the only provider that could connect all of the sites and that would be cost prohibitive. Motion Burkhard/Holzward to approve the February 2026 voucher report; carried without negative vote.

- VI. NEW HOLSTEIN-CLEVELAND JOINT MUNICIPAL COURT ORDINANCE AND AGREEMENT.** Motion Holzward/Burkhard to approve the agreement with City of New Holstein to create the New Holstein-Cleveland Joint Municipal Court; carried without negative vote. Motion Burkhard/Warosh to approve the New Holstein-Cleveland Joint Municipal Court Ordinance; carried without negative vote. The next election for municipal judge would take place in 2028.

- VII. CHIEF OF POLICE: Authorization for Additional Hours (40-Hour Work Week).** President Jackett presented the Chief's request to end the search for a part-time officer, focus on hiring a full-time successor as Chief of Police in 2027, and approve working 40 hours per week. Chief Fisher reviewed his conversations with Director Grunwald regarding available funding. He had already declined health insurance coverage through the Village. Motion Warosh/Paasch to approve Chief Fisher working up to 40 hours per week for six months, effective immediately; carried without out negative vote.

- VIII. AGREEMENTS FOR UTILITY SERVICES**

**A. WASTEWATER PFAS PROFESSIONAL SERVICES AGREEMENT: Donohue & Associates.** President Jackett explained Donohue & Associates were under contract for arsenic-related services; a separate agreement would be needed for PFAS. During discussion, it was noted that PFAS was a sewer utility issue and costs were theoretically recoverable from responsible contributors to the problem. Some of the tasks in the agreement were being performed by Director Jost but the Village would need professional assistance for the engineering. The Wisconsin Department of Natural Resources was monitoring this issue. Trustee Burkhard as Chair of Finance Committee requested reports on contract expenditures to keep track of costs. Motion Burkhard/Holzward to approve the Professional Services Agreement for Wastewater PFAS Support Services with Donohue & Associates; carried without negative vote.

**B. LEGAL SERVICES RETAINER: Stafford Rosenbaum LLP.** President Jackett noted the Village would need legal assistance working with the WDNR, Donohue, and any responsible parties. Stafford Rosenbaum had experience with PFAS-related issues. Motion Holzward/Warosh to approve the Letter of Retainer with Stafford Rosenbaum LLP to represent the Village of Cleveland for PFAS issues related to the sewer utility; carried without negative vote.

- IX. STAFF AND COMMITTEE REPORTS AND REFERRALS**

**A. HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 02/24/26.** Chair Warosh reported he, Director of Public Works Chris Jost, and Deputy Clerk-Treasurer Stacey Wilker were interviewing candidates for Building Inspector on March 19 and 20. He also learned from Human Resources Consulting the draft employee handbook was almost ready.

**B. PUBLIC WORKS COMMITTEE, 03/03/26.** Chair Hoffmann reported the Village received seven proposals for municipal engineering services. The Committee will narrow the list down to one or two for Village Board consideration. The Committee discussed PFAS at its last meeting and determined the age of Village service lines meant the Village needn't investigate replacement costs. The Committee also authorized staff to submit a grant request for replacement of the small span structure (i.e. bridge) near the south end of Lakeshore Dr. Trustee Warosh noted the W Washington Ave bridge project was let out for bid by Manitowoc County. Trustee Burkhard questioned why the VFW ramp was shoveled by Public Works given the building was closed.

- C. **PLAN COMMISSION, 03/04/26.** President Jackett noted the Plan Commission was working on rezoning the former town island on N Westview St owned by Wayne Clendenin.
- D. **FINANCE AND BUDGET COMMITTEE, 03/10/26.** Chair Burkhard reported he was in weekly contact with CLA. Audit was scheduled in 1.5 weeks and the payroll transition as almost ready. Bryan Grunwald of CLA was scheduled to be at the May Village Board meeting to present at least preliminary results for the 2025 audit.
- E. **CHIEF OF POLICE.** Chief Fisher reviewed activities since last month. His biggest project involved a case from 2020 that was going to jury trial; he estimated 12 hours were invested to date. He was also purging outdated materials from the evidence room.
- F. **DIRECTOR OF VILLAGE SERVICES.** Director Grunwald briefly summarized work on the accounting and payroll transition and other work that was completed.
- G. **DIRECTOR OF PUBLIC WORKS.** Public Works Committee Chair Hoffman highlighted points from the written report.

X. **ANNOUNCEMENTS AND EVENT REPORTS**

- A. **TUE MAR 24..... HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 6PM**
- B. **TUE MAR 31..... PUBLIC TEST OF ELECTION EQUIPMENT, 10AM**
- C. **TUE MAR 31..... PUBLIC WORKS AND UTILITIES COMMITTEE, 6PM**
- D. **WED APR 1..... PLAN COMMISSION, 6PM**
- E. **TUE APR 7..... SPRING ELECTION**
- F. **TUE APR 14..... FINANCE AND BUDGET COMMITTEE, 5:30PM**
- G. **TUE APR 14..... VILLAGE BOARD MEETING, 6PM**
- H. **TUE APR 21..... VILLAGE BOARD ORGANIZATIONAL MEETING, 6PM**
- I. **BOARD AND STAFF SUGGESTIONS FOR FUTURE MEETINGS.** None.
- J. **OTHER ANNOUNCEMENTS OR EVENTS.** None.

- XI. Motion Warosh/Burkhard to convene in closed session pursuant to Sec. 19.85 (1) (g), Wis Stats, to confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the Village Board with respect to litigation in which it is or is likely to become involved—Dale TeStroete property condition. Roll call—all ayes. Motion carried. Chief Fisher and Director Grunwald remained for the closed session.

[Public left—7:13pm]

**[REDACTED – CONFIDENTIAL]**

Motion Burkhard/Paasch to reconvene in open session pursuant to Sec. 19.85 (2), Wis Stats, to act on items discussed in closed session. Roll call—all ayes. Motion carried. The meeting returned to open session at 7:39pm.

Motion Holzwart/Paasch to authorize the Village President, Chief of Police, and Director of Village Services/Clerk-Treasurer to work with legal counsel and to pursue ordinance compliance on the property located at 911 Beech St.; carried without negative vote.

- XII. **ADJOURNMENT.** Motion Warosh/Hoffman to adjourn; carried without negative vote. The meeting adjourned at 7:41pm.

Respectfully submitted,

Stacy Grunwald  
Director of Village Services

Approved on 04/14/2026