

**VILLAGE BOARD OF CLEVELAND, WISCONSIN
MONTHLY MEETING**

TUESDAY, APRIL 14, 2026, MINUTES

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL/AGENDA APPROVAL.** President Jackett called the meeting to order and led the Pledge of Allegiance at 6:00pm on Tuesday, April 14, 2026, at the Cleveland Village Hall, 1150 W Washington Ave, Cleveland, Wisconsin.
- Board Present: Jarrod Jackett, Village President
John Ader
Rob Burkhard
Jon Hoffman
Jake Holzwart
Becky Paasch
Tom Warosh
- Board Absent: None
- Staff Present: Stacy Grunwald, Director of Village Services
- Trustee-Elect Nate Toeller was also present. Motion Burkhard/Warosh to approve the agenda as posted; carried without negative vote.
- II. CITIZEN INPUT AND COMMUNICATIONS.** President Jackett and Finance Chair Burkhard reported receiving an email from Larry Schetter asking for a copy of the audit, which Mr. Schetter believed would be completed March 31, 2026; President Jackett will reply and explain that wasn't a date of completion. President Jackett reported receiving an email from Sandy Brost regarding property conditions that Chief Fisher has already addressed and joint court paperwork was filed with the District Judge for certification. Trustee Paasch thanked Chief Fisher for the wonderful job he has done getting properties cleaned up and she wished him the very best. (NOTE: Trustee Paasch did not run for re-election.)
- Sandy Brost, 1040 Elm St.* Thanked Chief Fisher for his work to get properties on Hazel St cleaned up. She reported continuing issues with garbage, wheelies during nighttime, lawns not cut frequently enough last year, plastic bottles, numerous dead trees and branches, and her request to the Fire Chief to clean up leaves from the Hazel St lots that blew onto the Fire Department property adjacent to her home.
- Director Grunwald shared an email from a citation recipient with suggestions to improve awareness of speed limit changes, such as 'radar gun/speed limit' signs.
- III. MARCH 17, 2026, MINUTES.** Motion Warosh/Burkhard to approve the March 17, 2026, meeting minutes, including redacted text as written. Motion Warosh/Burkhard to amend the main motion to approve the minutes including redacted text and rephrasing the last sentence of Item II to improve clarity and adding 'for building inspector' after 'candidates' in Item IX.A. Motion to amend the main motion was carried without negative vote. Motion to approve the March 17, 2026, meeting minutes as amended including redacted text was carried without negative vote.
- IV. MONTHLY VOUCHER REPORT.** After questions, motion Holzwart/Ader to approve the monthly voucher report; carried with one negative vote (Paasch, no explanation offered).
- V. CERTIFIED SURVEY MAP: Gage Mitchell, Lots 20 and 21, Park View Subdivision.** The applicant proposed to shift the lot line between Park View Subdivision Lots 20 and 21 to the north about 73 feet. The change would reduce Lot 20 (the north lot) from 0.94 acres to 0.60 acres or 26,130 ft² and increase Lot 21 from 0.46 acres to 0.798 acres or 34,777 ft². Lot 21 was wooded and wet in places, as it accepted stormwater from the mini-warehouse buildings to the west. Adding area would improve site suitability for construction while retaining ample space for development on Lot 20. Director Grunwald noted that both lots would be sufficiently sized to meet the 35% lot coverage requirement and setbacks in R-2 whether the applicant constructed one- or two-family homes.
- There was concern with the stormwater directed to the property from the mini-warehouse site to the west. Director Grunwald indicated the applicant was made aware of the issue prior to purchasing the property from the Village. (The sale closed on March 31, 2026.) He would need to submit stormwater plans with any building permit application prior to obtaining a permit for construction.
- [NOTE: The applicant and his representative discussed at prior Plan Commission meetings the concept of moving the lot line between Lots 20 and 21 to improve site development, with no change to the outside lot lines. They indicated a certified survey map to accomplish this would be filed after the change in zoning was approved. Being already familiar with the concept, the Plan Commission moved forward with a recommendation to the Village Board pursuant to Sec. 10-4-4 (b) (2) a. of the Village of Cleveland Subdivision Ordinance.]
- President Jackett reviewed the Staff Report and Plan Commission's findings on the consistency of the certified survey map with the Village zoning ordinance, subdivision ordinance, comprehensive plan, and official map, and the State platting statutes. The Commission found the proposal was consistent with Village requirements and recommended the County Surveyor review the map for compliance with State statutes.
- Motion Burkhard/Ader to approve the Certified Survey Map filed by Gage Mitchell to shift the interior lot line northward between Lots 20 and 21 of Park View Subdivision, based on the Plan Commission's findings that the CSM is consistent with the Village of Cleveland Zoning Ordinance, Subdivision Ordinance, 20-Year Comprehensive Plan, and Official Map, with the following condition: the County Surveyor finds the CSM complies with State requirements. Motion carried without negative vote.
- VI. PETITION FOR REZONING: Wayne Clendenin Vacant Lot, N Westview St**
- A. PETITION REVIEW AND PLAN COMMISSION RECOMMENDATION.** President Jackett and Plan Commission Chair Ader reviewed the Staff Report and petition filed by property owner Wayne Clendenin and the Plan Commission to establish permanent zoning on the undeveloped N Westview St lot. The Plan Commissioners had discussed the comprehensive plan classifications and zoning for the area, site suitability, and the potential for development in the flood fringe. The permanent zoning was proposed as C-1 *Conservancy District* zoning in the floodway and R-2 *Single-and Two-Family Residential District* zoning on the remainder of the lot. Plan Commission recommended approval.
- B. PUBLIC HEARING.** President Jackett opened the public hearing. No one present offered comment and no communications were received by the Board or staff. President Jackett closed the floor.
- C. DISCUSSION/ACTION ON PETITION.** President Jackett read the Plan Commission's findings from the

- D. Staff Report; there were no questions. Motion Ader/Holzward to adopt the Plan Commission's findings and approve the application to rezone the Wayne Clendenin property on N Westview St [Parcel No 031-029-004-007.00] to C-1 Conservancy District in the floodway and R-1 Single-Family Residential District for the remainder of the parcel; carried without negative vote.

VII. "CLASS B" FERMENTED MALT BEVERAGE AND INTOXICATING LIQUOR RETAIL

LICENSE. Motion Burkhard/Paasch to grant a "Class B" fermented malt beverage and intoxicating liquor retail license to the Cleveland Athletic Club for * at Veterans Park for the period May 1, 2026, through October 31, 2026; carried without negative vote.

VIII. SPECIAL EVENT REQUEST: Saturday, July 11, 2026, Hika Bay Tavern, 252 Lincoln Ave

A. **TEMPORARY AMENDMENT OF "CLASS B" FERMENTED MALT BEVERAGE AND INTOXICATING LIQUOR RETAIL LICENSE to allow alcohol sales and consumption in parking lot on event date**

B. **REQUEST FOR WAIVER FROM NOISE RESTRICTIONS for live band, 7pm-10pm, on event date**

No one was present representing Hika Bay Tavern. President Jackett reviewed a draft Special Event questionnaire to provide information that was missing from the submitted material. The form could be applied to events in the parks or on private property. Director Grunwald offered review of the beer garden requirements if the Board wanted to move forward that evening. The Village Board had several questions that needed to be answered before a decision could be made, so suggested changes to the form. President Jackett indicated he would meet with the owner to explain the purpose for the form. There would be no filing fee but the Village Board referred consideration of a fee schedule amendment to the Finance Committee. President Jackett and Director Grunwald will amend the form and distribute it to the applicant, and President Jackett will request a Hika Bay Tavern representative attend the next meeting.

IX. AMPLIFIED SOUND APPLICATIONS

A. **DAIRYLAND PARK: Saturday, 06/13/26, 10AM – 7PM – Heather Vanderkin.** Motion Warosh/Holzward to grant the use of amplified sound to Heather Vanderkin for Saturday, June 13, 2026, from 10am to 7pm at Dairyland Park; carried without negative vote.

B. **DAIRYLAND PARK: Sat/Sun, 08/01/26 to 08/02/26 – Dairyland Festival – Cleveland Lions.** The times for use of amplified sound were unclear on the submittal. Given the request was filed early, the Village Board directed staff to return with updated information. It would be sufficient to amend the current application rather than file a new one.

X. ENGINEERING DESIGN and GRANT AND PERMIT APPLICATION ASSISTANCE for ARSENIC

TREATMENT: Professional Services Agreement, Donohue & Associates. The purpose for the agreement was to maintain a smooth and quick transition from pilot testing to design and financing. The Village Board reviewed the scope of services, cost, and the importance of meeting the grant application deadlines for construction. Motion Holzward/Hoffman to approve Amendment No. 1 to Professional Services Agreement for the Drinking Water System Arsenic Study (Project) executed May 21, 2025; carried without negative vote. Motion Burkhard/Ader directing staff to prepare a budget amendment to authorize the interfund loan of up to \$195,805 from the General Fund/Water Quality Committed Fund to the Sewer Utility/Arsenic Treatment System Committed Fund, said funds to be drawn from the as needed to implement the Agreement; carried without negative vote.

XI. STAFF AND COMMITTEE REPORTS AND REFERRALS

- A. **HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 03/24/26.** Chair Warosh reported on work pending in the committee, including a job description for the building inspector. He had also received the first rough draft of the Employee Handbook from the vendor.
- B. **PLAN COMMISSION, 04/01/26.** Chair Ader reported all items from the last Plan Commission meeting were on the Board's agenda.
- C. **FINANCE AND BUDGET COMMITTEE, 04/14/26.** Chair Burkhard reported their may be some changes to payroll procedures after audit is completed; the audit started at the end of March and was ongoing; and Bryan Grunwald of CLA was tentatively scheduled to attend the 05/12/26 Finance Committee meeting since he now had a schedule conflict with the May Board meeting.
- D. **CHIEF OF POLICE.** Chief Fisher summarized his monthly report, including training he attended, programs scheduled in May (bike safety and ride pickup), and ongoing purging of files. Chair Ader asked that future reports include a resolution to the incidents; Chief Fisher agreed to include that information.
- E. **DIRECTOR OF VILLAGE SERVICES.** Director Grunwald provided updates on payroll, 2025 audit, daily financials, Corson Peterson and Hamann's remaining work, revenues, zoning activities, alcohol licensing, Spring Election, and the transition to the joint court.
- F. **DIRECTOR OF PUBLIC WORKS.** Report on file.

XII. ANNOUNCEMENTS AND EVENT REPORTS

- A. **TUE APR 21..... VILLAGE BOARD ORGANIZATIONAL MEETING, 6PM**
- B. **WED MAY 6..... PLAN COMMISSION, 6PM**
- C. **BOARD AND STAFF SUGGESTIONS FOR FUTURE MEETINGS.** Trustee Burkhard: Tax Increment District projects and financials; pickleball court (still in Public Works Committee.) Trustee Paasch: how well ClearSky is doing.
- D. **OTHER ANNOUNCEMENTS OR EVENTS.** Manitowoc County Village Assn, 05/20/26.

XIII. Motion Warosh/Hoffman to convene in closed session pursuant to (1) Sec. 19.85 (1) (c), Wis. Stats., to consider building inspector compensation and the Human Resources and Public Safety Committee recommendation for the position of building inspector, and an employment offer related to same. Also, pursuant to (2) Sec. 19.85 (1) (g), Wis. Stats., to confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the Village Board with respect to litigation in which it is or is likely to become involved—Dale TeStroete property condition. The Village Board may RECONVENE IN OPEN SESSION pursuant to Sec. 19.85 (2), Wis. Stats., to act on matters (1) and (2) discussed in closed session. Roll call: all ayes. Motion carried. The Village Board by consensus took up Item (2) before Item (1). Chief Fisher was present throughout Item (2); Director Grunwald remained for the duration of the closed session.

[The public left the meeting – 7:40pm.]

Chief Fisher reported on citation status and conditions at the TeStroete property. The Village Board discussed the Village's and legal counsel's next steps to reach compliance with property maintenance requirements at 911 Beech St.

[Chief Fisher left the meeting]

The Village Board received an update from Human Resources and Public Safety Committee Chair Warosh on the candidate search to fill the pending vacancy in the position of building inspector. Two candidates were interviewed by himself, Director of Public Works Chris Jost, and Deputy Clerk-Treasurer Stacey Wilker, who works closely with the inspectors as administrative support. Chair Warosh summarized the credentials and interview results and the Committee's recommendation. President Jackett reported Building Inspector Jane Drager agreed to remain employed until her projects were completed.

The Village Board discussed the candidates and offer terms. [REDACTED]

[REDACTED]

Motion Burkhard Warosh to reconvene in open session pursuant to Sec. 19.85 (2), Wis. Stats., to act on matters (1) and (2) discussed in closed session. Roll call: all ayes. Motion carried.

No action was taken on matter (2). Motion Burkhard/Warosh authorizing an offer to Candidate A within the terms approved in the closed session; carried without negative vote.

XIV. ADJOURNMENT. Motion Warosh/Hoffman to adjourn; carried without negative vote. Meeting adjourned at 8:18pm.

Respectfully submitted,



Stacy Grunwald
Director of Village Services

Approved on 05/19/2026

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