

**VILLAGE BOARD OF CLEVELAND, WISCONSIN
MONTHLY MEETING**

TUESDAY, AUGUST 18, 2026

MINUTES

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL/AGENDA APPROVAL.** Village President Jarrod Jackett called the meeting to order and led the Pledge of Allegiance at 6:00pm on Tuesday, August 18, 2026, at the Cleveland Village Hall, 1150 W Washington Ave, Cleveland, Wisconsin.

Board Present: Jarrod Jackett, Village President
John Ader
Rob Burkhard
Jon Hoffman
Jake Holzwart
Nate Toeller
Tom Warosh

Board Absent: None

Staff Present: Eric Fisher, Chief of Police
Stacy Grunwald, Director of Public Works

Motion Toeller/Holzwart to approve the agenda as posted; carried without negative vote.

- II. PROCLAMATION – CRASH RESPONDER SAFETY WEEK, NOVEMBER 2-6, 2026.** President Jackett proclaimed November 2 through November 6, 2026, as Crash Responder Safety Week. The signed proclamation will be sent to the Wisconsin Department of Transportation.

III. CITIZEN INPUT AND COMMUNICATIONS, including Judith Perlman 07/27/26 email.

- US Congressman Glenn Grothman confirmed to President Jackett that two Congressional bills included funding for Village projects: \$1.1 million in the Agriculture bill for the water quality (arsenic removal) project; and \$400,000 in the Transportation bill for the Hika Park replacement boat launch.
- *Judith Perlman, 1241 Lakeshore Dr*, requested the Village Board support senior residents by submitting a letter to Lakeshore College requesting lighter weights in the fitness center, which was open to residents free of charge. After discussion, motion Warosh/Toeller to table the request indefinitely, noting the Village Board didn't have a role in Lakeshore College fitness center operations; carried with one negative vote (Ader).
- *Barrett and Becky Paasch, 1232 Franklin Dr*, submitted a letter to the Finance and Budget Committee reemphasizing information about the Village's debt history and a Public Service Commission letter that addressed in part Water Utility debt. Chair Burkhard reported he, President Jackett, Director Grunwald, and Director of Public Works Chris Jost were scheduled to meet with Ehlers to discuss best options for funding utility projects with the goal of minimizing impacts to tax and rate payers.
- *Atty. Jan Van Daalwyk, Menn Law Firm*, representing residents Kurt Brandt (present) and Jennifer Brandt. Atty. Van Daalwyk discussed the Brandts' Notice of Claim and stated the Brandts' have always looked for a practical solution. Time was ticking for the statute of limitations to bring a lawsuit. They looked forward to a dialogue soon.
- Finance and Budget Committee Chair Rob Burkhard will attend a webinar hosted by the League of Wisconsin Municipalities about the local cybersecurity grants.
- Manitowoc County provided notice regarding a zoning request and public hearing for a Town of Centerville property.
- Emily McFarland, the new League of Wisconsin Municipalities Executive Director, sent a letter of introduction and a 2026 Impact Update with various statistics about the League's services.

IV. JULY 21, 2026, MINUTES. Held over to the August 31, 2026, special meeting.

- V. MONTHLY VOUCHER REPORT.** The Finance Committee recommended approval. Motion Warosh/Holzwart to approve the July 2026 voucher report; carried without negative vote.

VI. CONDITIONAL USE PERMIT: Manitowoc Multifamily LLC – application withdrawn. Kevin Gracyalny of Manitowoc Multifamily LLC submitted notice he would construct only single-family homes in Dairyland Meadows Subdivision, meaning the Conditional Use Permit was no longer needed. Motion Burkhard/Ader to deny the application for a conditional use permit submitted by Manitowoc Multifamily LLC to construct duplexes on Lots 1 and 2, Dairyland Meadows Subdivision; carried without negative vote.

VII. DAIRYLAND PARK MASTER PLAN AMENDMENT: Cleveland Lions Club Sign Application. The Village Board requested clarification on the Lions request to install signage. Motion Burkhard/Warosh to hold over the Dairyland Park Master Plan Amendment to the August 31, 2026, regular meeting; carried without negative vote.

VIII. HIKA PARK BOAT LAUNCH: WDNR permitting, design change; funding update. President Jackett reported the Wisconsin Department of Natural Resources (WDNR) needed to issue a permit for the boat launch before the Village could apply for a WDNR Recreational Boating Facility grant. The Water Regulations and Zoning Specialist is requiring a design change that has delayed the grant application to the next available filing date, September 1. The Village has a choice to spend time and money to keep the same design or amend our design to meet the new requirements.

Motion Holzwart/Toeller to open the floor; carried without negative vote. Jason Sohn and Brad Dassler of Cleveland Fish & Game discussed the design changes and project timing with the Village Board. Trustee Warosh also raised concerns with the role of a potential bidder in the design process. President Jackett will set up a meeting with the project group to review potential design changes and costs. Prime Focus LLC is ready to assist with the Wisconsin Coastal Management Program grant once the permit is issued. Motion Burkhard/Warosh to close the floor; carried without negative vote.

IX. ENGAGE REALTOR TO MARKET VILLAGE PROPERTY: Hickory St and W Washington Ave. The realtor services contract with NAI Pfefferle will expire in September. After discussion, the Village Board asked that the new contract include the two Village lots at Hickory St and W Washington Ave.

- X. **AMPLIFIED SOUND REQUESTS.** Motion Toeller/Ader authorizing the use of amplified sound in Village parks as follows: Daniela Rios, Dairyland Park, 09/19/26, 3pm – 9:30pm; and Taylor Rudlaff, Hika Bay, 08/21/26, 3pm – 10pm. Motion carried without negative vote.
- XI. **CHIEF OF POLICE: Authorization for Additional Hours (40-Hour Work Week).** Chief Fisher reported residents responded positively to his increased visibility and call volume with the extra hours previously approved by the Village Board. The extra hours would end in mid-September without Board action. He stated there was money available in the budget. Motion Holzwart/Warosh to authorize a 40 hour workweek for Chief Eric Fisher through December 31, 2026; carried without negative vote.
- XII. **STAFF AND COMMITTEE REPORTS AND REFERRALS.**
- A. **HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 07/28/26.** Chair Warosh reported the committee met with Human Resources Consulting for another review of the draft employee handbook; he expected to receive an updated version next week that included the Committee’s changes. The Committee also discussed traffic speed control options, with the issue of a broken speed board referred to the Public Works and Utilities Committee.
 - B. **PUBLIC WORKS AND UTILITIES COMMITTEE, 08/04/26.** Chair Hoffman reported the committee discussed repairing the broken speed board but preferred Chief Fisher’s suggestion that due to age it be replaced with a trailer; this was requested for inclusion in 2027 budget discussions. The committee also discussed utility or storm system work the Village may need to complete prior to or with the 2029 W Washington Ave reconstruction project. Cedar Corp. will engage with Manitowoc County and work with staff as the project progresses; the committee will receive reports as needed. Chair Hoffman summarized key points from the Director of Public Works’ monthly report. Trustee Warosh asked if the curbs damaged by snowplows were going to be fixed; Chair Hoffman said the contract required the damage be reported to the contractor immediately after it happens. This would be monitored by Public Works for the upcoming winter.
 - C. **PLAN COMMISSION, 08/05/26.** President Jackett reported the commission answered questions regarding hobby farming.
 - D. **FINANCE AND BUDGET COMMITTEE, 08/13/26.** Chair Burkhard reported Bryan Grunwald of CLA received the requested information and were actively working with Director Grunwald as they refined the report. Chair Burkhard anticipated the Village Board would receive an audit draft on 8/27, in time for a special meeting on 8/31. He also summarized three areas of internal control that would appear in the audit.
 - E. **BOARD OF REVIEW, 08/17/26.** Chair Warosh reported he and Trustee Toeller completed training.
 - F. **CHIEF OF POLICE.** Report on file. Chief Fisher received a \$1700 award to replace an AED; the shortfall in cost can be funded through his budget. There were no issues at Dairyland Festival or the Fishing Derby. He summarized research on radar trailers for the 2027 budget and issues with server and printer access.
 - G. **DIRECTOR OF PUBLIC WORKS.** Report discussed under Item XII.B.
 - H. **DIRECTOR OF VILLAGE SERVICES.** Director Grunwald reported on recent projects and noted the issues with the server left staff without access for five days and could delay availability of the audit. Trustee Burkhard asked that Bryan Grunwald contact him if there would be a delay.
- XIII. **ANNOUNCEMENTS AND EVENT REPORTS**
- A. **WED JUL 30 WEDA ECONOMIC DEVELOPMENT TRAINING**
 - B. **TUE AUG 25 HUMAN RESOURCES AND PUBLIC SAFETY COMMITTEE, 6PM**
 - C. **THU AUG 27 BOARD OF REVIEW, 5PM – 7PM**
 - D. **MON AUG 31 VILLAGE BOARD SPECIAL MEETING: 2025 AUDIT, 6PM (tentative)**
 - E. **TUE SEP 1 PUBLIC WORKS AND UTILITIES COMMITTEE, 6PM**
 - F. **WED SEP 2 PLAN COMMISSION, 6PM**
 - G. **MON SEP 7 LABOR DAY - VILLAGE HALL CLOSED**
 - H. **TUE SEP 8 FINANCE AND BUDGET COMMITTEE, 6PM**
 - I. **TUE SEP 15 VILLAGE BOARD, 6PM**
 - J. **BOARD AND STAFF SUGGESTIONS FOR FUTURE MEETINGS.** Director Grunwald asked if the Board would object to closing Village Hall on Thursday, August 20, so she and Deputy Clerk-Treasurer Stacey Wilker could attend the Wisconsin Municipal Clerk’s Association conference; the Board encouraged the training and supported closing the hall. Trustee Burkhard suggested BCS be invited to Village Board meeting if issues with the server weren’t satisfactorily resolved.
 - K. **OTHER ANNOUNCEMENTS OR EVENTS.** None.
- XIV. **CLOSED SESSION.** Motion Holzwart/Hoffman to convene in closed session pursuant to Sec. 19.85 (1) (g), Wis. Stats., to confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the Village Board with respect to litigation in which it is or is likely to become involved—Dale TeStroete property condition and (2) Kurt and Jennifer Brandt notice of claim. Roll call—all ayes. Motion carried. Chief Fisher and Director Grunwald remained in the closed session.
- [The public left the meeting—7:47pm]
- President Jackett and Chief Fisher provided information regarding Dale TeStroete’s property condition and the lawyer’s activities.
- [Chief Fisher left the meeting—7:55pm]
- President Jackett briefed the Village Board on the Notice of Claim submitted by Kurt and Jennifer Brandt. Director Grunwald reported the notice was provided to the insurer, and she was gathering background information related to the claim.
- XV. **OPEN SESSION.** Motion Burkhard/Toeller to reconvene in open session pursuant to Sec. 19.85 (2), Wis. Stats. Roll call—all ayes. Motion carried. No action was taken on matters (1) or (2).
- XVI. **ADJOURNMENT.** Motion Burkhard/Warosh to adjourn; carried without negative vote. The meeting adjourned at 8:20pm.
- Respectfully submitted,

Stacy Grunwald
Director of Village Services